

Notice of Annual General Meeting

Notice is hereby given that the 17th Annual General Meeting of the Shareholders of Al-Madina Pharmaceuticals Ltd will be held on virtual media Link: <https://almadinapharma.bdvirtualagm.com> on December 14, 2023 at 11.30 a. m to transact the following business:

Ordinary Agenda:

1. To receive, consider and adopt the Directors' Auditors' Report and Audited Financial Statements for the year ended 30th June 2023.
2. To Approve Dividend for the year ended 30th June 2023 as recommended by the Board of Directors of the Company.
3. To Appoint Auditor of the Company and fixation of their remuneration for the year 2023-2024 as per ICAB Guideline.
4. To Retire/elect/re-elect the Directors of the Company.
5. To transact any other business with the permission of the chair.

Special Agenda:

1. To Consider any difference of use of proceed between actual use of QIO Fund and Budgeted Head QIO fund referred in QIO prospectus pages from 14 to 16 for using of any other factory development work or purchase of raw materials based on decision by Board of Director.

Dated: Dhaka
November 16, 2023

By order of Board of Directors



Md. Anwar Hossain
Company Secretary

Notes:

1. The record date for this AGM was 30.October 2023. The shareholders whose name will appear in the Depository/Share Register on the record date will be entitled to the dividend.
2. A member eligible to attend the Annual General Meeting is entitled to appoint a proxy to attend on his/her behalf.
3. Form or Proxy ,duly completed and stamped ,must be deposited at company's share Department at least 48 hours before the time appointed for the meeting and in default it will not be trusted as valid.
4. Members are requested to notify change of address, if any, to the company.
5. 17th AGM of the Company shall be conducted through virtual media link: <https://almadinapharma.bdvirtualagm.com>.
6. The Company will send the link of the online live portal to attend the AGM to the shareholders in due course.
7. Soft Copy of the Annual Reports of the Company will be sent to the shareholders respective e-mail addresses if any shareholder wants to see it.
8. Annual Reports will be available on the Company website: <https://almadinapharma.com>
9. The members are able to submit their question(s) and vote electronically 48 hours before commencement of the AGM and during the AGM.
10. Depository Participants (DPs)/Stock Brokers are requested to provide us with a list with particulars of margin loan accounts holding Al-MADINA shares as on the record date along with the particulars of Bank A/C of the DP/Stock Brokers and soft copy of the same at anwar.cs.ampl@gmail.com within 07 December 2023 for receiving the dividends of the margin loan holders.

11. In compliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013; No benefit in cash or kind, other than in the form of cash dividend or stock dividend shall be paid to the holders of the equity securities at the 17th AGM of the Company.

12. Retirement/election/re-election of Directors of the Company will be conducted in compliance with the Companies Act, 1994, the Articles of Association of the Company and other prevailing relevant rules & regulations of the country.